



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
FINANCIAL MANAGEMENT, P.O. BOX 480, JEFFERSON CITY, MISSOURI 65102-0480
NONPUBLIC SCHOOL REGISTRATION - October 2006

MO 500-0352 (8-06)

(Page 1)

NAME OF NONPUBLIC SCHOOL	ADDRESS OF NONPUBLIC SCHOOL		ZIP CODE
NAME OF PRINCIPAL	PHONE: FAX: E-MAIL:	NAME OF PUBLIC SCHOOL DISTRICT IN WHICH NONPUBLIC SCHOOL IS LOCATED	COUNTY

Type of Nonpublic School: (check one appropriate box. For other, please specify)

- | | | |
|--------------------------------------|---|--|
| <input type="checkbox"/> 1. Catholic | <input type="checkbox"/> 4. Seventh-Day Adventist | <input type="checkbox"/> 7. Independent - Nonsectarian |
| <input type="checkbox"/> 2. Lutheran | <input type="checkbox"/> 5. Christian-Nondenominational _____ | <input type="checkbox"/> 8. Other Private School - Specify _____ |
| <input type="checkbox"/> 3. Amish | <input type="checkbox"/> 6. Other Religion - Specify Denomination _____ | |

Grade Span: (Include the beginning and ending grades the school is authorized to serve) Beginning Grade _____ Ending Grade _____

Number of students receiving a high school diploma in 2005-2006 _____

Boarding School YES ☐ NO ☐

How many students ages 5-21 enrolled in your school as of October 1, have been evaluated and identified by a public school district as having a disability? _____

Of those students identified by the public school as having a disability, how many have an IEP (Individualized Education Program) or Service Plan AND are receiving special education services from the public school district? _____

LEP Survey (Definition Attached)

Number of English Language Learners or LEP students needing services because their language abilities are below that of the students of the same age grade levels. _____

Number of English Language Learners (ELL) or LEP students NOT needing services because their language abilities would allow them to perform as students of the same age grade levels even though they do speak a language other than English at home. _____

Survey for Immigrant Students	Less Than 1 Year	1 Year Up To 2 Years	2 Years Up To 3 Years	Total
Number of Eligible immigrant youths				

Federal Programs Participation

- ☐ Yes, we intend to participate in one or more federal programs.
- ☐ No, we have determined not to participate in the available federal programs.

Title I Participation

- ☐ Yes, we wish to receive Title I services. (This will require enrollment counts to be broken down by the students' resident public school district and attendance center on Page 2.)
- ☐ No, we do not wish to receive Title I services. (This will not require a public district and attendance breakdown of enrollment counts on Page 2.)

Select one of the following methods for determining economic deprivation. The public school, after consultation with the nonpublic school, shall have the final authority to decide which method is used.

- ☐ 1. Free & Reduced Lunch Count or same measure collected through survey.
- ☐ 2. Extrapolated method. ☐ 3. Low-income percentage. ☐ 4. An equated measure of low income.

List the public school district(s) in which students enrolled in this nonpublic school reside. Make additional copies as needed.

Name of Public School District In Which Students Reside	Number of Students Enrolled In Nonpublic School Residing In Public School District	Number of Economically Deprived Students Residing In Public School District
TOTAL:		

CERTIFICATION -- The undersigned hereby certifies that the nonpublic school is in compliance with Title VI of the Civil Rights Act of 1964, and that the information contained herein is true and correct to the best of their knowledge.

Signature of Nonpublic School Official

Date



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
FEDERAL FINANCIAL MANAGEMENT, P.O. BOX 480, JEFFERSON CITY, MO 65102-0480
Nonpublic School Registration – October 2006 (Page 2)

Name of Nonpublic School
Name of Public School District in which Nonpublic Children Reside

Please indicate your intention to participate in the Title I program for students from the public school district listed above.

- ☐ Yes, we intend to participate in the Title I program for this district. (In order to generate funds, the nonpublic school must have economically deprived students who reside within a participating public school attendance center.)
- ☐ No, we have determined not to participate in the Title I program for this district.

Public School District/ Public Attendance Center Name	Number of Students Enrolled In Nonpublic School Residing In Public Attendance Center (by grade as of October 1, 2006). Do Not Report Preschool Students. Enter ungraded enrollment counts in the 'U' column.															Total Number Economically Deprived In Nonpublic Residing In Public Attendance Center
	K	1	2	3	4	5	6	7	8	9	10	11	12	U	TOTAL	
Grand Total															*	*

*Must match enrollment and economic deprivation counts reported on Page 1

INSTRUCTIONS FOR NONPUBLIC SCHOOL REGISTRATION (Page 1 & 2)

- Step 1.** If your school has access to the Internet, please submit this data using the web based registration process. The web-based registration process should be available on the Internet by September 15, 2006 on the Federal Programs web page at <http://dese.mo.gov/divimprove/fedprog/>. Use the following steps:
- Under Financial Management Section, select Nonpublic, then web-based Nonpublic Registration Form.
 - Login Page – use authorized representative's user ID and password.
 - Under School Improvement, choose "Nonpublic Registration Form".
- Step 2.** If the nonpublic school uses the paper report, send the completed, signed set of forms to Federal Financial Management, Department of Elementary and Secondary Education, P.O. Box 480, Jefferson City, MO 65102.
- Step 3.** **Deadline for submission: November 15, 2006. Failure to submit the Nonpublic School Registration forms (web-based or paper) to our office by November 15, 2006 will result in the loss of federal program services for your students.**
- Step 4.** The nonpublic school should retain a copy of all economic deprivation data in a confidential file.

DIRECTIONS FOR COMPLETING NONPUBLIC SCHOOL REGISTRATION (Page 1)

Name and Location of Nonpublic School -- List the name and address of your nonpublic school. List the name, telephone number, fax, and e-mail (if available) of nonpublic school principal. List the name and county of the public school district in which your nonpublic school building is physically located.

Federal Program Participation -- Check appropriate box.

Title I Participation – Check appropriate box.

Yes -- If any of your students intend to participate in Title I services, the nonpublic school must complete enrollment counts and economic deprivation counts by the public school district in which the student resides. Title I, ESEA regulations state that funds to be spent for services to nonpublic school children are determined by the number of economically deprived private school children who **reside** in Title I participating public school buildings.

No -- If none of your students intend to participate in Title I services, the entire enrollment and economic deprivation of the nonpublic school may be reported by the public school district in which the nonpublic school is physically located. Funds to be spent in other Federal Programs are determined by the enrollment counts of private school children.

Select one of the following methods for determining economic deprivation. The public school, after consultation with the nonpublic school, shall have the final authority to decide which method is used.

1. Using the same measure of low income used to count public school children (Free & Reduced Lunch Count). This count may be collected for funding through School Food Services or collected through a survey form.
2. Using the results of a survey that, to the extent possible, protects the identity of families of private school students, and allowing such survey results to be extrapolated if complete actual data are unavailable. This option allows a school to extrapolate the number of low-income private school children from actual data on a representative sample of private school children. The representative sample size should be large enough to reasonably conclude that the poverty estimate is accurate.
3. Applying the low-income percentage of each participating public school attendance area to the number of private school children who reside in that school attendance area.
4. Using an equated measure of low income correlated with the measure of low income used to count public school children.

INSTRUCTIONS FOR NONPUBLIC SCHOOL REGISTRATION (Page 1 & 2)

List the public school district(s) in which students enrolled in this nonpublic school reside. This section contains information about the entire enrollment as of October 1, 2006. This page should contain the total information that is reported on individual Page 2's.

If Title I Participation:

- Public School District Name -- List the name of each public school district in which students of your nonpublic school reside. The enrollment and economic deprivation counts must be listed by public school district of residence.
- Number Of Students Enrolled In Nonpublic School Residing In Public School District – This number must be listed according to public school district of residence.
- Number of Economically Deprived Nonpublic Students Residing In Public School District – Economic Deprivation count must be listed by public school district of residence.

If NO Title I Participation:

- Public School District Name -- List all students under the public school district in which the nonpublic school is physically located.
- Number Of Students Enrolled In Nonpublic School – Enrollment must be listed according to public school district in which nonpublic is physically located.
- Number of Economically Deprived Nonpublic Students – Economic Deprivation count must be listed by public school district in which nonpublic is physically located.

Certification -- The principal or administrator of the nonpublic school must sign and date page 1.

DIRECTIONS FOR COMPLETING NONPUBLIC SCHOOL REGISTRATION (Page 2)

The nonpublic school must complete a separate Page 2 for each public school district. Page 2 is used to indicate your intention to participate in the Title I program for each public school district listed on Page 1. This data must match enrollment and economic deprivation counts reported on Page 1. The number of students enrolled must be completed according to their grade level. The economic deprivation must be completed by attendance center.

If you need assistance with attendance center boundaries, please contact the public school official. You may find the Nonpublic Data Collection Worksheet (Form 1) helpful in completing this form.

DEFINITIONS

Limited English Proficient (LEP)

The term limited English proficient', when used with respect to an individual, means an individual —

- A who is aged 3 through 21;
- B who is enrolled or preparing to enroll in an elementary school or secondary school;
- C who was not born in the United States or whose native language is a language other than English;
 - who is a Native American or Alaska Native, or a native resident of the outlying areas; and
 - who comes from an environment where a language other than English has had a significant impact on the individual's level of English language proficiency; or
 - who is migratory, whose native language is a language other than English, and who comes from an environment where a language other than English is dominant; and
- D whose difficulties in speaking, reading, writing, or understanding the English language may be sufficient to deny the individual —
 - the ability to meet the State's proficient level of achievement on State assessments described in section 1111(b)(3);
 - the ability to successfully achieve in classrooms where the language of instruction is English; or
 - the opportunity to participate fully in society.

English Language Learners (ELL)

This term refers to speakers of other languages in the process of learning English. This abbreviation may be used to indicate **LEP**.

Immigrant

To be eligible as "immigrant", students must meet the following criteria:

- A are aged 3 through 21,
- B were not born in any State; and
- C have not been attending one or more schools in any one or more States for more than 3 full academic years.

"Immigrant children and youth" will include the children of lawful permanent resident aliens, refugees, asylees, parolees, persons of other immigrant status, and immigrant residents in the United States without proper documentation.

They will exclude children of foreign diplomats, United States citizens, children who were born abroad, and children of foreign residents temporarily in the United States for business or pleasure.